

# AUSTRALIAN INTERNATIONAL SCHOOL

Address: 480, Purbachal Expressway, Khilkhet, Dhaka-1229

Contact: +8801713486819, +8801713486839, +8801713486813

Email: info@ausisdhaka.edu.bd, admission@ausisdhaka.edu.bd | Website: www.ausisdhaka.edu.bd

## Fees & Admission Policy 2026-2027

Effective from: 3 February 2026

### ❖ Fees Structure:

Particulars	Amount BDT
Admission Processing Fee (Non-refundable)	2,000
Admission Fee (Non-refundable)	250,000
Security Money (Refundable)	75,000
Transport Fee (per term)	40,000

Particulars	Class	1st Term Fee BDT	2nd Term Fee BDT	3rd Term Fee BDT	4th Term Fee BDT	Yearly Fee BDT
PYP	Early Childhood	102,000	102,000	102,000	102,000	408,000
	Foundation	127,000	127,000	127,000	127,000	508,000
	Pre Primary	150,000	150,000	150,000	150,000	600,000
	Year 1	152,000	152,000	152,000	152,000	608,000
	Year 2	168,000	168,000	168,000	168,000	672,000
	Year 3	185,000	185,000	185,000	185,000	740,000
	Year 4	205,000	205,000	205,000	205,000	820,000
	Year 5	220,000	220,000	220,000	220,000	880,000
MYP	Year 6	240,000	240,000	240,000	240,000	960,000
	Year 7	255,000	255,000	255,000	255,000	1,020,000
	Year 8	295,000	295,000	295,000	295,000	1,180,000
	Year 9	295,000	295,000	295,000	295,000	1,180,000
	Year 10	295,000	295,000	295,000	295,000	1,180,000
IBDP	Year 11	372,000	372,000	372,000	372,000	1,488,000
	Year 12	385,000	385,000	385,000	385,000	1,540,000
WACE	Year 11	335,000	335,000	335,000	335,000	1,340,000
	Year 12	335,000	335,000	335,000	335,000	1,340,000
	Year 12 (Old batch-Term 1&2)	240,000	240,000	-	-	480,000

### ❖ Payment Schedule of Term Fees:

	1st Term	2nd Term	3rd Term	4th Term
Last date of Term Fee Payment	10-Aug-2026	26-Oct-2026	14-Jan-2027	15-Apr-2027

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- ❖ **Payment:** Admission fees are paid once during admission and is non-refundable. **Term fees payment must be made before the beginning of the Term in order to register the child in the new class.**
- ❖ **Discount Policy:**
  - **5% discount** for full year's Payment at a time if paid by 31 July 2026.
    - The **1st sibling** is eligible for a **15% discount** on Term Fees.
    - The **2nd and subsequent siblings** are eligible for a **25% discount** on Term Fees.
- ❖ **MODE OF PAYMENT:** Payment can be made by direct bank deposit, pay order, bank draft and online transfer in favor of “**International Holdings Limited**”. Bank Account information:

<b>Bank Name</b>	:	<b>Jamuna Bank Limited</b> (payable in any branch)
<b>Branch</b>	:	<b>Mohakhali</b>
<b>Accounts Name</b>	:	<b>International Holdings Limited</b>
<b>Account No</b>	:	<b>1001000013774</b>
<b>Routing No</b>	:	130263191, SWIFT Code: JMBUBDDH035

**Please note:** After successful deposit/transfer to the bank you will be required to deposit the school copy of the deposit slip to the finance office of the school on the next working day. In case of emergency “**clean scanned copy should be sent by e-mail to “accexe@ausisdhaka.edu.bd”**”

- ❖ **New and Continuing Students Enrolling During The School Year:** Students enrolling at any time after the first day of the academic year will be required to pay the full term fees for enrolment. Continuing students from the preceding year, but starting school late in the current academic year, will be required to pay full Term Fees as a position was reserved for them. However, enrolment can be terminated if requested, and re-enrolment will be allowed if there is any vacancy in that year.
- ❖ **Non Payment of Fees:**

In case fees are not paid as per the payment schedule the school holds the authority to suspend the admission of the student till all dues are paid.

## Refund Policy

To ensure transparency and clarity for all stakeholders, the following refund policy has been adopted. This policy applies to all enrolled students across the school.

### 1) **Term Fee Liability**

- A) Once a student attends **at least 5% of the total instructional days** in any term, the **entire term's fees become payable**, and **no refund will be applicable**, irrespective of subsequent withdrawal or absence.
- B) If a student **has not attended any class during a term** and the fees for that term have already been paid, the parent/guardian may be eligible for a refund under the conditions outlined below.

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### 2) **Refund Eligibility Criteria**

To be eligible for a refund of the term fees:

- The student must not have attended any class (0% attendance) in that term.

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- A **written refund request** must be submitted **within 30 (thirty) calendar days** from the start of the term.
- The refund application must be addressed to the **Accounts Office** and should clearly include:
  - Student's full name and ID
  - Reason for withdrawal
  - Parent/guardian's **bank account details** for refund processing
  - Supporting documents (if any)

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### 3) Transfer Certificates

- If a currently enrolled student intends to **withdraw and request a Transfer Certificate (TC)**, the school must be **formally notified before the end of the ongoing term**.
- **All outstanding dues**, including tuition and applicable fees, must be **cleared in full** before a Transfer Certificate can be issued.

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### 4) Non-Refundable Fees

The following fees are **strictly non-refundable** under any circumstances:

- Application/Registration Fees
- Admission Fees
- Any other one-time payments

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### 5) Processing Time

- Eligible refunds will be processed **within 15-30 working days** from the date of approval by the Accounts Office.
- Refunds will be made via **bank transfer/Accounts Payee cheque only** to the parent/authorized guardian's account.

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### 6) VAT:

Any Govt. VAT Levy will be charged on fees if applicable.

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## 7) Security Money Refund Policy

### 7.1 Applicability

- Security Money applicable only to **new students admitted on or after 03 February 2026**.
- Students admitted prior to this date, from whom no Security Money has been collected, are **not eligible for any Security Money claim or refund**.

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### 7.2 Nature of Security Money

- Security Money is a **refundable deposit** and is separate from tuition fees and other charges.
- It will not be automatically adjusted against tuition or other fees unless approved by the school authority.
- Any unpaid dues or damage charges will be adjusted from the Security Money.

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### 7.3 Eligibility for Refund

Security Money will be refundable when:

- The student formally withdraws from the school and applies for a **Transfer Certificate (TC)**.
- All outstanding dues (tuition, transport, library, fines, damages, etc.) are fully cleared.
- All school property (ID card, books, devices, or any issued materials) has been returned.

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## 7.4 Refund Procedure

- A written application must be submitted to the Accounts Office.
- Refund will be processed within **15–30 working days** after completion of clearance.
- Payment will be made through **bank transfer/Accounts payee cheque only** to the parent/authorized guardian's account.

## 8) Policy Authority

The school authority reserves the right to review, modify, or update this policy at any time as deemed necessary.

For any clarification regarding this policy, please contact the **Accounts Department** at 01713-486858 or email: [accexe@ausisdhaka.edu.bd](mailto:accexe@ausisdhaka.edu.bd)

### ADDINITIONAL INFORMATION

- ❖ **Transportation:** Bus transportation to and from school is at an additional cost of **Tk 40,000 (per term)**. Transport fees must be paid in advance at the beginning of the term. Parents must fill out cancellation forms before starting the term to stop using the transport service. The transport cancellation form is available at the front desk office.
- ❖ **Lost or Damaged Books:** Students are required to pay for the replacement cost of the lost or damaged school books. Payment is required immediately upon receipt of the invoice. The money paid is refundable to the Parent if the book is found and returned in good condition within a reasonable amount of time. Final report cards or school transcripts will not be released until the payment is received.
- ❖ **Technology:** School owned Technology (computers, cameras, microscopes, etc.) may be provided for the convenience and use of AUSIS Students to assist them with completion of tasks or assignments given by the School. It is expected that all equipment will be used in a responsible and reasonable manner and any equipment damaged or lost due to misuse or carelessness will be the student's responsibility. Repair or replacement of such equipment will be charged to the parent and payment must be received by the school before reports, transcripts, or other school reports will be released by the School.
- ❖ **Optional School Activities:** Students may elect to participate in activities that are in addition to the established school program. These include, but are not limited to, travel to Model UN, GIN, and sports and academic events outside of Bangladesh. Parents are responsible to cover the actual expenses for such activities (travel, hotel, visas, uniforms, etc.). An estimated total cost will be provided before the event and full payment is expected to be made PRIOR to the event.

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